

BOOKING FORM / REQUEST A QUOTE

**To confirm reservations this Form & the 'BOOKING CONDITIONS' form
Must be returned within two weeks**

School :	New School / Been Before – Year - _____		
School Address :	Post Code :		
School Phone :	School Fax :		
Teacher Contact :	Mobile :		
Email Contact :			
Number of Students :	Year Level :		
Number of Teachers :	Extra Adults :		
Type of Trip : (Please Tick)	<input type="checkbox"/> Camp / Outdoor Pursuits <input type="checkbox"/> Canberra / Camp <input type="checkbox"/> Ski Trip <input type="checkbox"/> Other ((Please Specify) - _____	<input type="checkbox"/> Fun In The Snow <input type="checkbox"/> Field Studies <input type="checkbox"/> Crossroads	<input type="checkbox"/> Yr 7 Orientation <input type="checkbox"/> End of Year Fun Camp <input type="checkbox"/> Dragon Boat Program
Number of Nights : (Please Tick)	<input type="checkbox"/> 3 Day (Monday to Wednesday) <input type="checkbox"/> 3 Day (Wednesday to Friday) <input type="checkbox"/> 5 Day (Monday to Friday) <input type="checkbox"/> 6 Day (Sun. to Fri.)	<input type="checkbox"/> 3 Day Ski (2 days skiing) – Mon to Wed. <input type="checkbox"/> 3 Day Ski (2 day skiing) – Wed. to Fri. <input type="checkbox"/> 4 Day Ski (3 day skiing) – Sun to Wed <input type="checkbox"/> 6 Day Ski (5 Day Skiing) – Sun to Fri. <input type="checkbox"/> Week end Ski (2 day skiing) – Fri to Sun	
Preferred Dates : 1. _____ 2. _____ 3. _____			
<p><u>Activity Preferences</u> CAMP TRIPS ONLY : (NB: First schools to book get priority – We do our best to give your preferences. We will make up a program using your preferences as a guide and will forward it to the school for final approval.) Number your preferences from 1 (most favoured) to any activity that could be part of your program. Leave Blank any activity your school just DOES NOT want to participate in.</p> <p> <input type="checkbox"/> Dirt Buggies (\$5 Surcharge) <input type="checkbox"/> Assault Course <input type="checkbox"/> The Big Swing <input type="checkbox"/> The Tower (wall and abseil) <input type="checkbox"/> River Day (Canoe/Raft Build - \$5 Surcharge) <input type="checkbox"/> Initiative Course <input type="checkbox"/> Team Manoeuvres <input type="checkbox"/> Archery <input type="checkbox"/> Dragon Boat Day (\$5 Surcharge) <input type="checkbox"/> Low Ropes <input type="checkbox"/> Kosciusko Trek <input type="checkbox"/> Natural Abseil/Climb (Surcharge) <input type="checkbox"/> Camp Out & Survivor (\$5 Surcharge) <input type="checkbox"/> Gladiator Challenge (new) <input type="checkbox"/> Secret Service Bush Game <input type="checkbox"/> Earth Ball Challenge <input type="checkbox"/> Sling Shot <input type="checkbox"/> Flying Fox (New 2010) <input type="checkbox"/> Leap of Faith / Pamper Pole </p>			
<p><u>Other Details</u> : Please indicate any other details that may be relevant eg Earliest Leave Time / Latest return time / Attractions that you want to visit / Specific items you DON'T want in your trip / Any Requests etc</p>			
<u>CONTACT US</u> FAX : 02 64563691			
Cooba Sport & Education Centre (Alpine Accommodation Pty Ltd)		ABN : 72 062 717 131	
PO Box 68		Ph. 02 64563150	
Berridale NSW 2628		Email : cooba@alpininfo.com.au	

Please make a phone booking first to ensure dates are available.

Complete the following Booking Form and return it no later than 2 weeks after phone booking date.

NB A \$500 deposit is required with this form along with the signed 'Booking Conditions' Form

BOOKING CONDITIONS

This Form **MUST** be returned with the Booking Form

CANCELLATIONS:

A cancellation fee of \$500 will apply to all schools giving less than 8 weeks notice (in writing), prior to departure date. Notice of any cancellation must be given in writing to Alpine Accommodation Pty Ltd and signed by the organising teacher and/or principal.

Any deposits that have to be given to third parties eg attractions, coaches, other accommodation etc may have different cancellation policies and schools **MUST** agree to meet any payments to these third parties in the case of cancellation.

COST:

All excursion costs quoted are held firm wherever possible, however, Alpine Accommodation reserves the right to vary prices with or without notice if our suppliers vary prices supplied to them. Quotes are valid for the minimum numbers as stated on your quote. Should student numbers vary, we may need to alter the price to adequately cover the tour costs. This is particularly important regarding Coach costs.

PAYMENT:

An invoice will be sent to your school when final numbers have been received. Payment of this invoice is due upon or before your arrival at either Cooba Sport & Education Centre or Snowy Mountains Coach & Motor Inn.

REFUND:

If numbers drop after payment, prior to departure, we will refund based on quote rate and providing minimum numbers quoted has not been exceeded. Full refund will be given wherever possible, on application, and conditional on venues not charging Alpine Accommodation for those students.

INFORMATION REQUIREMENTS:

If student numbers are different than set out on the signed School Booking Form, we ask that the school keeps us well updated as to the change in numbers as soon as possible, and whenever a change occurs. Early knowledge of number changes can help us to minimise the cost impact that may need to be applied to the school. The following is required a minimum of 2 weeks prior to departure: -

- Final numbers and gender breakdown of students, teachers and extra adults.
- Food allergies / special dietary requirements.
- Extra details as requested i.e. Ski Hire Collation Sheets, Teachers Menu etc

BOOKING CONDITIONS ACCEPTANCE

I _____ of _____

accept Alpine Accommodation Pty Booking Conditions quote _____ and authorise Alpine Accommodation to make all necessary bookings on our behalf.

Signed : _____ Position : _____

NOTE: *The School Booking Form will be required by Alpine Accommodation Pty Ltd and accompany these booking conditions. Please inform us immediately if you do not have a School Booking Form and one will be provided*